

## Corporate Governance Policy

In Balance Health (IBH) as a Pty Ltd company ensures all elements of business are maintained to the requirements of both company rules (ASIC) and its Board (Director & Secretary).

The policies and procedures of IBH have been developed to reflect the philosophy and the mission of the business and it's employees, and to meet requirements of key partner organisations.

Policies are monitored to ensure they meet requirements of Australian Securities and Investment Commission, National Disability Service Standards, WA Disability Service Standards, Department of Health Standards and Department of Education Standards. Policies are subject to consumer input. Consumers are notified of any changes/additions/updates in policies and feedback is welcomed. Policies are made available to the public on the company website.

IBH has a CPA accountant to support financial planning and financial reporting requirements. The Director is responsible for financial management with accountant support. Annual company statements are prepared as per ASIC requirements.

IBH maintains adequate finances to meet all outstanding debts. The Director is actively involved in monitoring the finances of the company on a month to month basis.

IBH holds insurance policies for:

- Public and product liability
- Content insurance
- Workers compensation

IBH requires all employees to maintain professional indemnity insurance when they are employed in a professional service provision capacity.

The company maintains Performance Indicators and measures achievements against these indicators across the following elements.

- Management
- Resource Allocation
- Resource Organisation
- Clinical Standards
- Resource Use
- Quality of Services

Standards of stakeholder organisations are considered as part of the company performance indicator areas above and audited as part of the company regular review of performance.